



Annexure – II

ENDORSEMENT FROM THE HEAD OF THE INSTITUTION

(To be provided on official letter-head)

To,
The Director,
Indian National Centre for Ocean Information Services (INCOIS),
“Ocean Valley”, Pragathi Nagar (B.O.), Nizampet (S.O.),
Hyderabad – 90.

Sir,

The Project entitled _____ is enclosed herewith.

1. Certified that this Institution / University / Organisation welcomes participation of Dr./Shri/Smt./Km. _____ as the Principal Investigator and Dr./Shri/Smt./Km. _____ as (I) the Co-Investigator, and _____ 2nd co-investigator for the project for entire duration and that in the unforeseen event of discontinuance by the Principal Investigator, the Co-investigator otherwise eligible will assume the responsibility of the fruitful completion of the projects with the approval of INCOIS.
2. Certified that the Institution / University / Organisation shall abide the terms and conditions of sanctioning the project.
3. Certified that the equipment, other basic facilities and such other administrative facilities, as per terms and conditions of the grant will be extended to investigator(s) for entire duration of the project.
4. Certified that institution / University / Organisation assure to undertake the financial and other management responsibilities of the project.

Date:

Place **Name and Signature of Head of Institution / Organisation / University**

REMARKS

In regard to research proposals emanating from scientific institutions / laboratories under various scientific departments, the Head of the Institution is required to provide a justification indicating clearly whether the research proposal falls in line with the normal research activities of the institution or not and if not, the scientific reasons which merit its consideration by INCOIS.